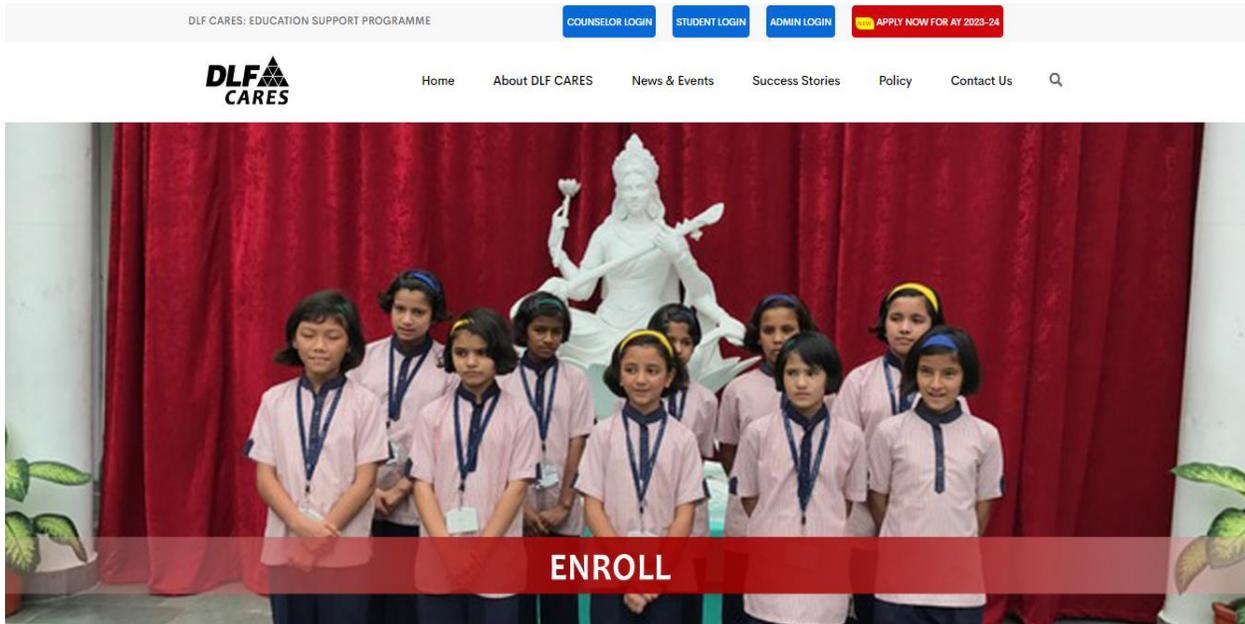


# DLF CARES EDUCATION SUPPORT PROGRAMME

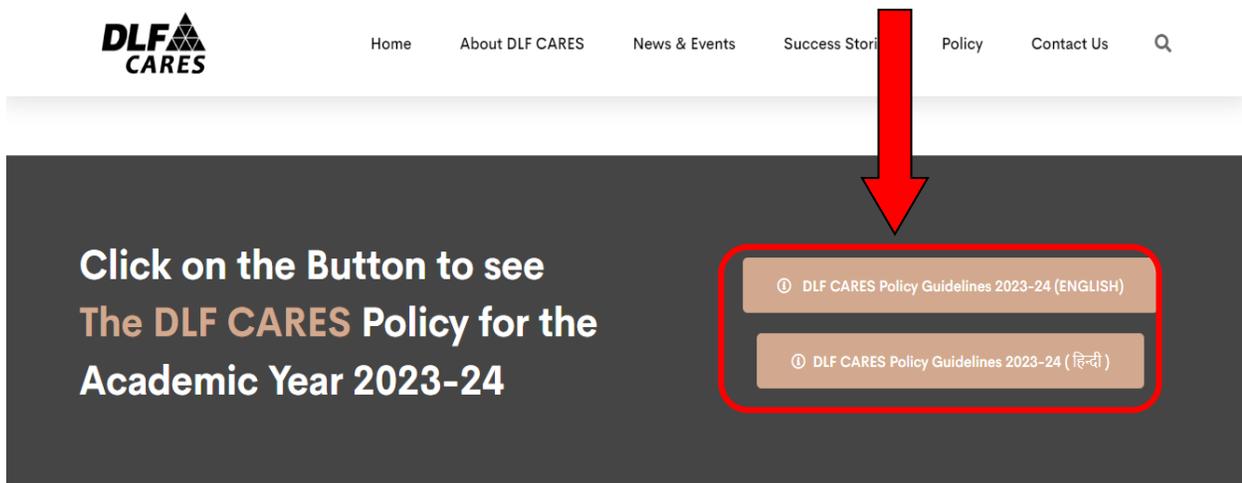
## HOW TO APPLY?

**Step 1:** Go to the link or directly enter [www.dlfcare.org](http://www.dlfcare.org) in the address bar.

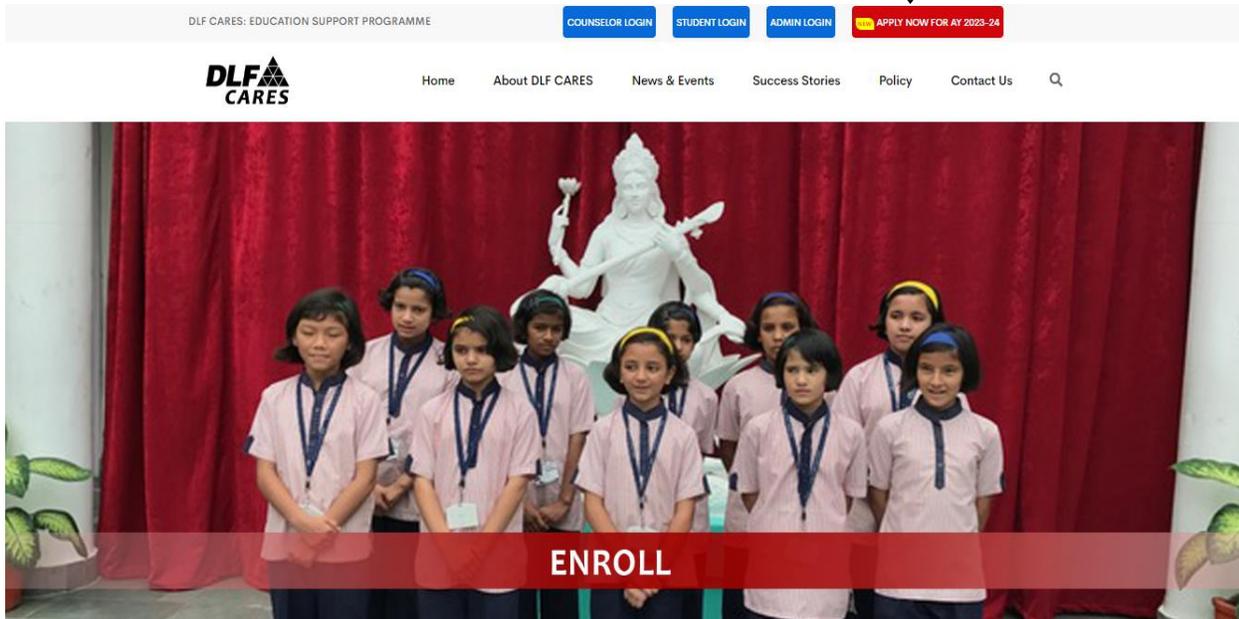
**Step 2:** This page will open:



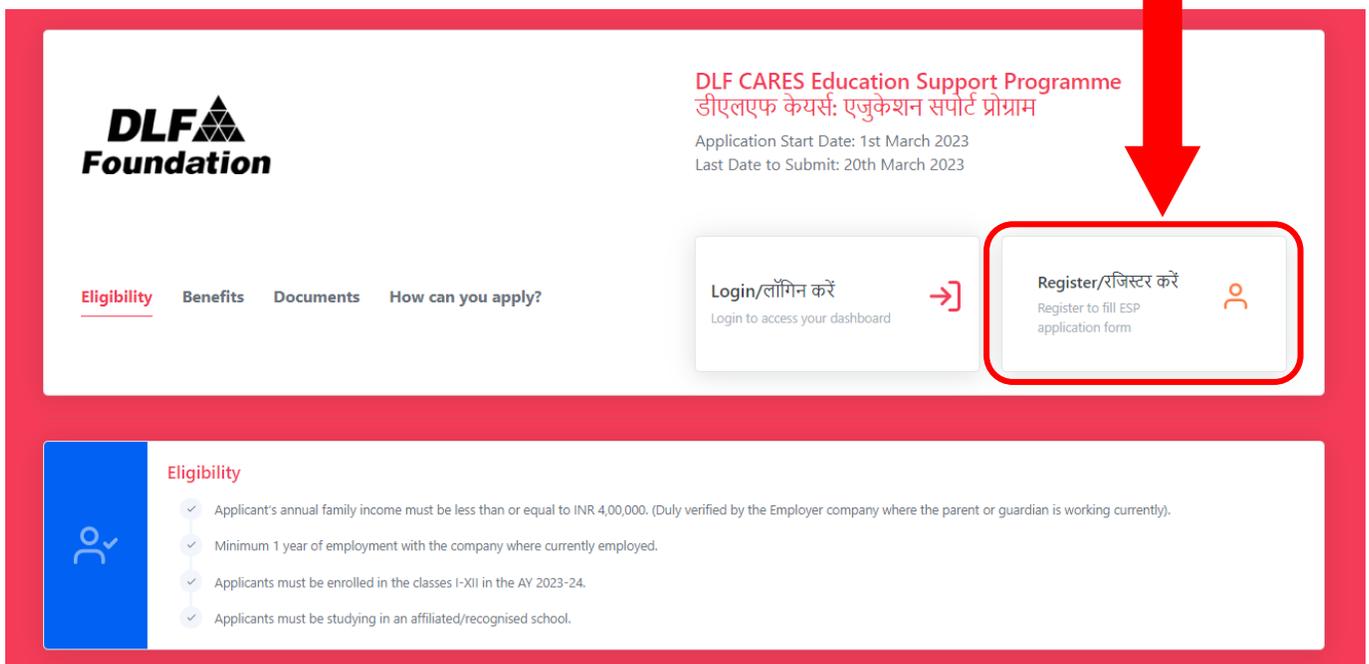
**Step 3:** Scroll down and click to the [Policy Guidelines 2023-24](#): and read the policy carefully.



**Step 4:** After reading the Policy Guidelines, (if your child is eligible), scroll up and click on **APPLY NOW FOR AY 2023-24:**



**Step 5:** This page will open and click on **Register Button:**



**Step 6:** This form will open:

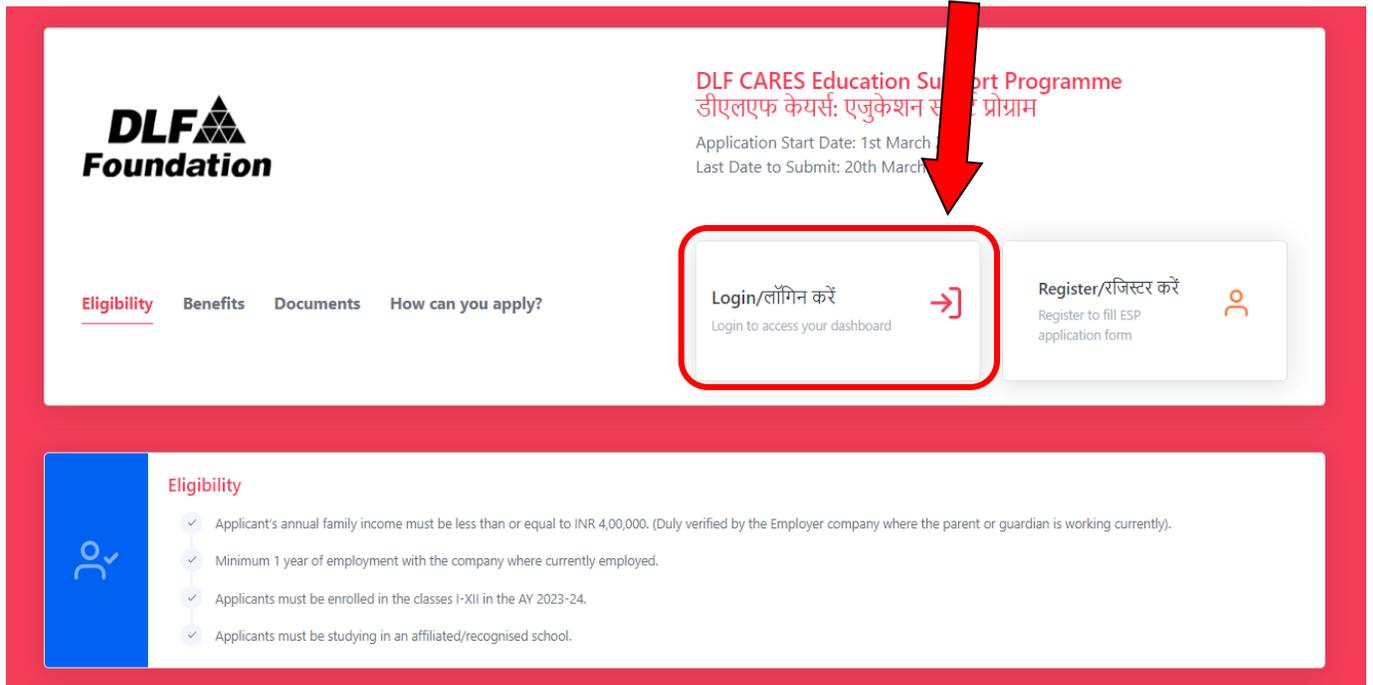
The screenshot shows the 'Create Account of Student' form on the DLF Foundation website. The form is titled 'DLF Foundation Create Account of Student/विद्यार्थी का अकाउंट बनाएं'. It contains several input fields: 'Student's Aadhar No./विद्यार्थी का आधार नंबर', 'Student's First Name/विद्यार्थी का पहला नाम', 'Student's Last Name/विद्यार्थी का अंतिम नाम', 'Gender/लिंग' (a dropdown menu with 'Select Gender'), 'Birth Date/जन्म तिथि' (a date picker with 'dd-mm-yyyy'), 'Mobile No./मोबाइल नंबर', 'Email ID/ईमेल आईडी', and 'From where did you learn about this scholarship?/आपको इस स्कॉलरशिप के बारे में कहां से पता चला?' (a dropdown menu with 'Select Source'). A red 'Register' button is located at the bottom left of the form. Below the form, there is a link: 'Have an account? Go to login'. At the bottom of the page, there is a copyright notice: 'Copyright © DLF Cares Education Scholarship Programme 2022-2023' and a link for 'Privacy Policy · Terms & Conditions'.

**Step 7:** Enter the details of your child for whom you want the scholarship and click on **Register Button**:

This image shows the same 'Create Account of Student' form as in Step 6, but with red arrows and callout boxes pointing to specific fields to guide the user. The callouts are: 'Enter Aadhar number of the student' pointing to the Aadhar field; 'Enter fist name of the student' pointing to the First Name field; 'Select the Gender of your child' pointing to the Gender dropdown; 'Enter the e-mail id' pointing to the Email ID field; 'Click on Register' pointing to the Register button; 'Enter last name of your child' pointing to the Last Name field; 'Enter Mobile Number' pointing to the Mobile No. field; 'Enter the Date of Birth of your' pointing to the Birth Date field; and 'Select the source from where/whom you know about this scholarship' pointing to the Source dropdown. The form title and footer are the same as in Step 6.

**Note: - After successful registration, Id and password will be visible on the right side of the screen and you will also get it on your registered mobile number. Save the ID and Password very carefully or write it down as it is very important.**

**Step 8: After successful registration of your child click on the Login Button:**



**DLF CARES Education Support Programme**  
डीएलएफ केयर्स: एजुकेशन सपोर्ट प्रोग्राम

Application Start Date: 1st March  
Last Date to Submit: 20th March

**DLF Foundation**

[Eligibility](#) [Benefits](#) [Documents](#) [How can you apply?](#)

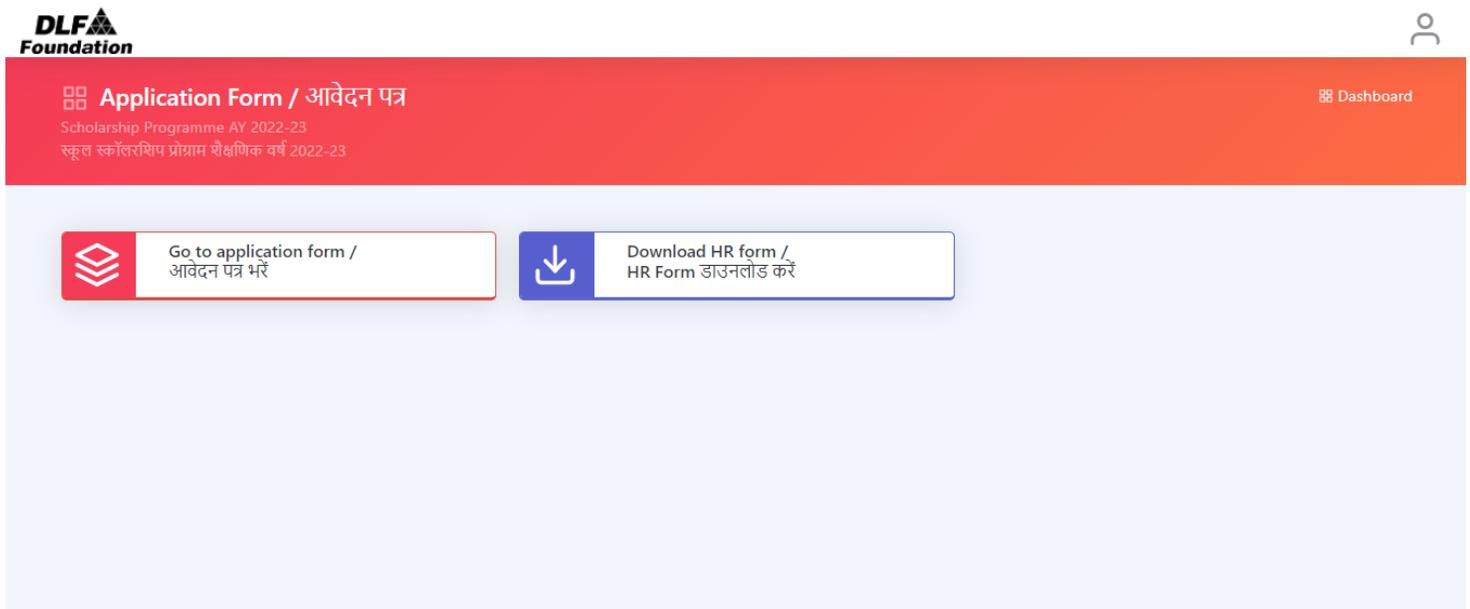
**Login/लॉगिन करें** →  
Login to access your dashboard

**Register/रजिस्टर करें**  
Register to fill ESP application form

**Eligibility**

- ✓ Applicant's annual family income must be less than or equal to INR 4,00,000. (Duly verified by the Employer company where the parent or guardian is working currently).
- ✓ Minimum 1 year of employment with the company where currently employed.
- ✓ Applicants must be enrolled in the classes I-XII in the AY 2023-24.
- ✓ Applicants must be studying in an affiliated/recognised school.

**Step 9: After clicking on Login Button, you will get this screen:**



**DLF Foundation**

**Application Form / आवेदन पत्र**

Scholarship Programme AY 2022-23  
स्कूल स्कॉलरशिप प्रोग्राम शैक्षणिक वर्ष 2022-23

Dashboard

**Go to application form / आवेदन पत्र भरें**

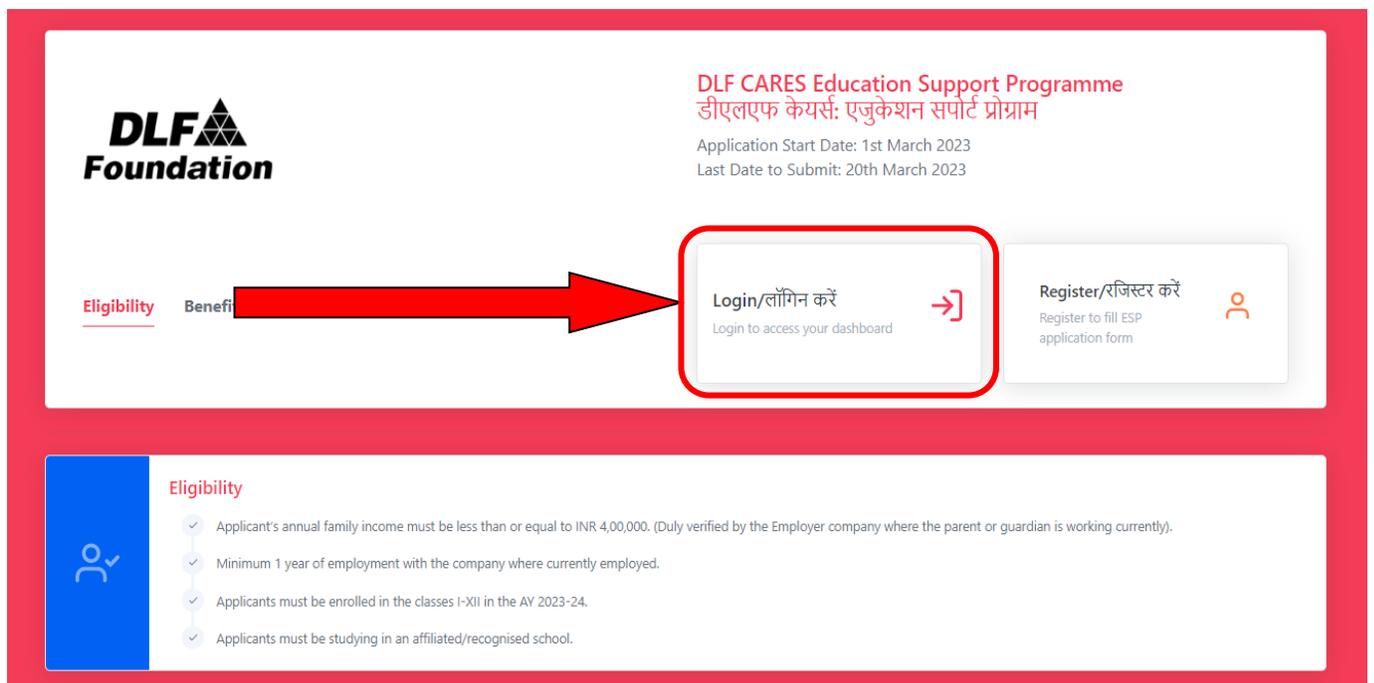
**Download HR form / HR Form डाउनलोड करें**

**Step 10: First click on Download HR ENDORSEMENT Form:**

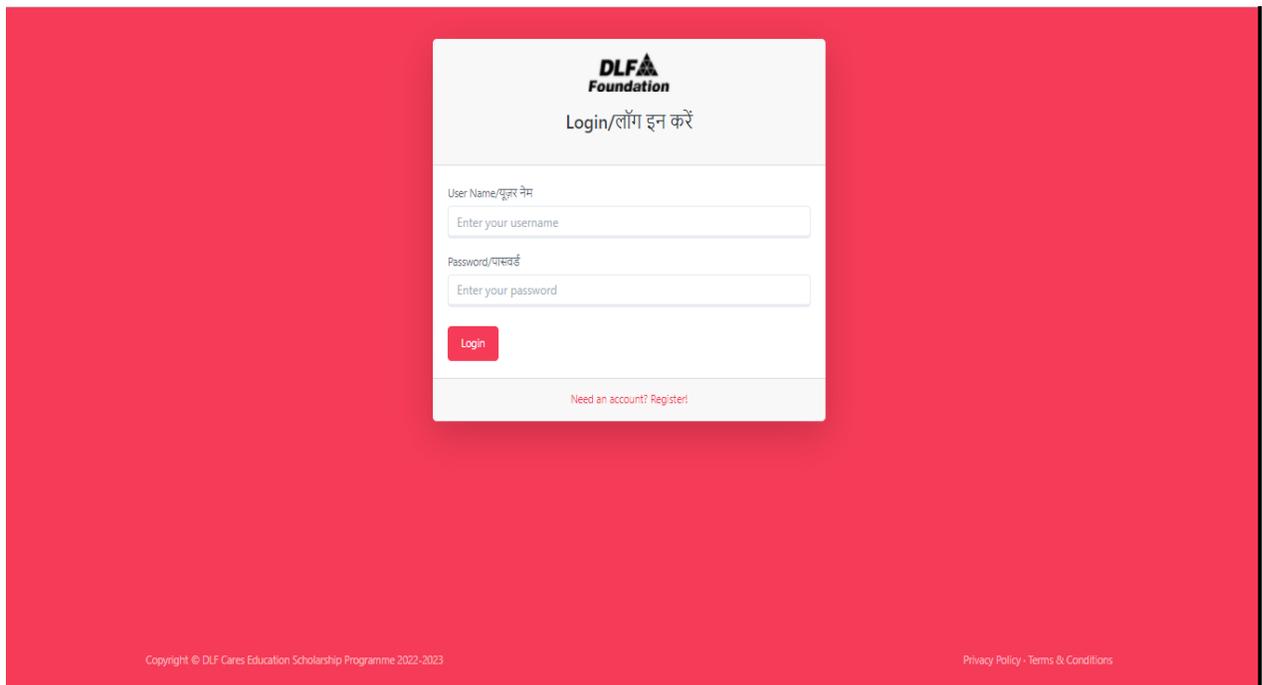


**Step 11: After downloading the HR ENDORSEMENT FORM, go to your company HR person to get this form filled by him/her. The form must be stamped and signed by the HR head. Without this form your application will not be considered.**

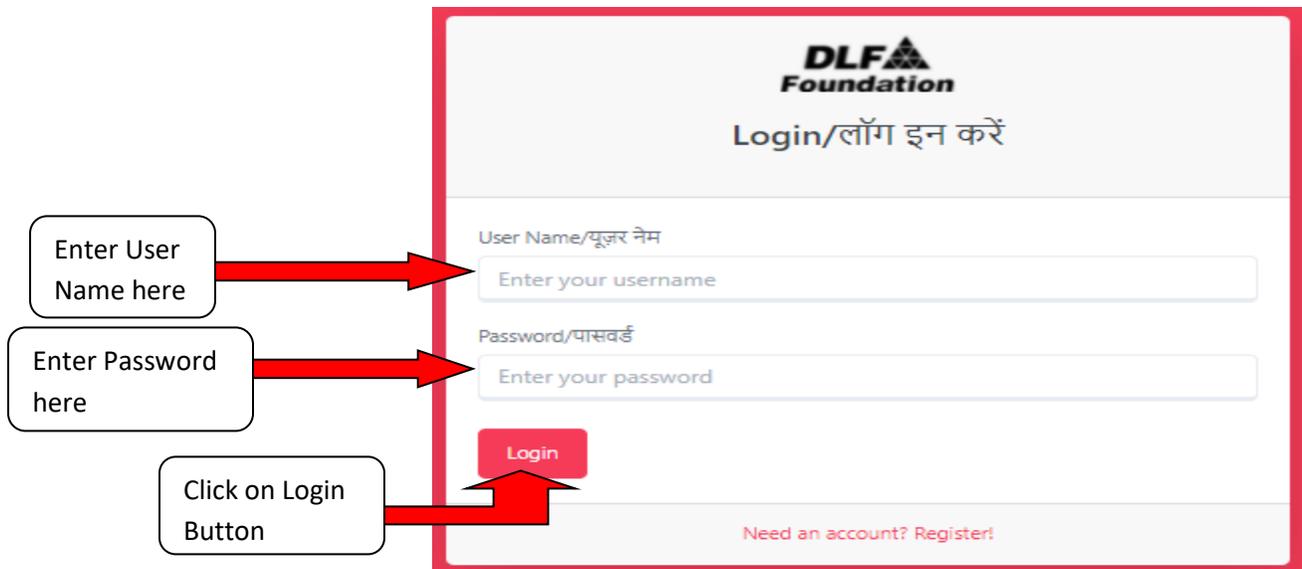
**Step 12: After filling the HR ENDORSEMENT FORM, again go to [www.dlfcare.org](http://www.dlfcare.org), click on the Login Button:**



**Step 13:** After clicking on **Login Button**, you will land on this page.



**Step 14:** Enter user name and password and click on **Login Button**:



**Step 15:** After successful login, you will get this page. Click on Go to **Application Form**:

The screenshot shows the DLF Foundation Application Form page. The header includes the DLF Foundation logo and the text 'Application Form / आवेदन पत्र' and 'Scholarship Programme AY 2022-23'. A red arrow points to a button labeled 'Go to application form / आवेदन पत्र भरे'. Another button labeled 'Download HR form / HR Form डाउनलोड करें' is also visible.

**Step 16:** In the application form, 1<sup>st</sup> page is for student's personal information:

The screenshot shows the 'Personal Details' step of the application form. The header includes the DLF Foundation logo and the text 'Application Form / आवेदन पत्र' and 'Scholarship Programme AY 2022-23'. The page is divided into six steps: 1. Personal Details, 2. Guardians, 3. Siblings, 4. Academic, 5. Bank Account, and 6. Documents. The 'Personal Details' step is active and highlighted in red. The form contains the following fields:

- Student's First Name/विद्यार्थी का पहला नाम
- Student's Last Name/विद्यार्थी का अंतिम नाम
- Student's Birth Date/जन्म तिथि
- Gender/लिंग
- Mobile No./मोबाइल नंबर
- Alt-Mobile No./वैकल्पिक
- Student's Aadhar No./विद्यार्थी का आधार नंबर
- Special Cases/विशेष केस
- Religion/धर्म
- Category/श्रेणी

There is a checkbox for 'Differently abled/दिव्यांग' and a 'Save' button at the bottom right.

## Step 17: Enter the details of the student:

The screenshot shows a registration form with a progress bar at the top containing five steps: 1. Personal Details (व्यक्तिगत विवरण), 2. Guardians (पिता/अभिभावक), 3. Siblings (भाई-बहन), 4. Bank Account (बैंक खाता (माता-पिता/अभिभावक के नाम पर)), and 5. Bank Account (बैंक खाता (माता-पिता/अभिभावक के नाम पर)). The current step is Step 1: Personal Details. The form title is "Enter personal information of Student/व्यक्तिगत जानकारी दर्ज करें".

Annotations and instructions for Step 17:

- Enter student's first name**: Points to the "Student's First Name/विद्यार्थी का पहला नाम" input field.
- Enter student's date of birth**: Points to the "Student's Birth Date/जन्म तिथि" date picker.
- Enter student's Aadhar number**: Points to the "Student's Aadhar No./विद्यार्थी का आधार नंबर" input field.
- Click on Differently abled, if yes**: Points to the "Differently abled/दिव्यांग" checkbox.
- After saving the details click on Next Button**: Points to the "Next" button.
- Select Gender**: Points to the "Gender/लिंग" dropdown menu.
- Enter student's last name**: Points to the "Student's Last Name/विद्यार्थी का अंतिम नाम" input field.
- Enter mobile number**: Points to the "Mobile No./मोबाइल नंबर" input field.
- Click here to upload child's photograph**: Points to the "Student's Photo/विद्यार्थी का तस्वीर" upload area.
- Enter alternate number, if any**: Points to the "Alt-Mobile No./वैकल्पिक" input field.
- Click on Special Case, if yes**: Points to the "Special Cases/विशेष केस" dropdown menu.
- Select Religion**: Points to the "Religion/धर्म" dropdown menu.
- Select Category**: Points to the "Category/श्रेणी" dropdown menu.
- Click on Save Button after filling all the details**: Points to the "Save" button.

The form fields include: Student's First Name/विद्यार्थी का पहला नाम, Student's Birth Date/जन्म तिथि, Student's Aadhar No./विद्यार्थी का आधार नंबर, Gender/लिंग, Mobile No./मोबाइल नंबर, Alt-Mobile No./वैकल्पिक, Student's Last Name/विद्यार्थी का अंतिम नाम, Special Cases/विशेष केस, Religion/धर्म, Category/श्रेणी, and Student's Photo/विद्यार्थी का तस्वीर. There are also buttons for "Next" and "Save".

## Step 18: Fill guardian's details in 2<sup>nd</sup> page:

**DLF Foundation**

Application Form / आवेदन पत्र

Scholarship Programme AY 2022-23  
स्कूल स्कॉलरशिप प्रोग्राम शैक्षणिक वर्ष 2022-23

Dashboard / Application Form (आवेदन पत्र)

1 Personal Details / 2 Guardian Details / 3 Siblings / 4 Academic / 5 Bank / 6 Documents

**Father/ Guardian Details / माता-पिता / अभिभावक विवरण**

1 First Name/पहला नाम  
2 Last Name/अंतिम नाम  
3 Mobile No./मोबाइल  
4 Email Id/ईमेल आईडी  
5 Aadhar No./आधार नंबर  
6 Pan No./पैन नंबर  
7 Education Qualification/शैक्षिक योग्यता  
8 Domicile State/निवास का राज्य  
9 Is Employed?/क्या कार्यरत है?  Yes  No  
10 Date of Joining/निযুক্তि तिथि  
11 Designation/पदनाम  
12 Department/विभाग  
13 Annual Income/वार्षिक आय  
14 Current Company/कंपनी का नाम  
15 HR Name  
16 HR Contact No.  
17 Building Name/बिल्डिंग  
18 Building No./बिल्डिंग नंबर  
19 Street/Society/Sector/Phase  
20 City/शहर  
21 District/जिला  
22 Pincode/पिन कोड  
23 State/राज्य

## Step 19: Fill Father's details accordingly:

1. Father's first name
2. Father's last name
3. Father's mobile number
4. Father's e-mail id
5. Father's Aadhar number
6. Father's PAN number
7. Father's education qualification
8. Domicile
9. Select yes, if child's father is currently employed, otherwise select no
10. Date of joining
11. Designation
12. Department

- 13. Annual Income
- 14. Current company name
- 15. HR Name
- 16. HR contact number
- 17. Building name
- 18. Building number
- 19. Street/Society/Sector/Phase
- 20. City
- 21. District
- 22. Pincode
- 23. State

**Step 20: Fill mother's details:**

The form contains the following fields and sections:

- Mother Details:**
  - 1: First Name/पहला नाम
  - 2: Last Name/पसना नाम
  - 3: Mobile No./मोबाइल नंबर
  - 4: Email Id/ईमेल आईडी
  - 5: Aadhar No./आधार नंबर
  - 6: Pan No./पैन नंबर
  - 7: Qualification/शैक्षिक योग्यता
  - 8: Domicile State/निवास का राज्य
  - 9: Is Employed?/क्या कार्यरत है? (Yes/No)
- Mother Employment Details:**
  - 10: Date of Joining/नियुक्ति तिथि (dd-mm-yyyy)
  - 11: Designation/पदनाम
  - 12: Department/विभाग
  - 13: Annual Income/वार्षिक आय
- Company Details:**
  - 14: Current Company/कंपनी का नाम
  - 15: HR Name/HR का नाम
  - 16: HR Contact No./HR का नंबर
  - 17: Building Name/बिल्डिंग
  - 18: Building No./बिल्डिंग नंबर
  - 19: Street/Sector/Society/Phase
  - 20: City/शहर
  - 21: District/जिला
  - 22: Pincode/पिन कोड
  - 23: State/राज्य
- Navigation:**
  - 24: Previous button
  - 25: Next button
  - 26: Save button

**Step 21:** Fill Mother's details accordingly:

1. Mother's first name
2. Mother's last name
3. Mother's mobile number
4. Mother's e-mail id
5. Mother's Aadhar number
6. Mother's PAN number
7. Mother's education qualification
8. Domicile
9. Select yes, if child's Mother is currently employed, otherwise select no
10. Date of joining
11. Designation
12. Department
13. Annual Income
14. Current company name
15. HR Name
16. HR contact number
17. Building name
18. Building number
19. Street/Society/Sector/Phase
20. City
21. District
22. Pincode
23. State
24. Click on previous button is required
25. Click on next button after saving the details
26. Click on save button to save your details

## Step 22: Fill Sibling's details in the 3<sup>rd</sup> page:

The screenshot shows the 'Siblings' form (Step 3) with the following annotations:

- Navigation:** Step 3 is highlighted in red. Steps 1 (Personal Details), 2 (Guardians), 4 (Academic), 5 (Bank Account), and 6 (Documents) are visible in the top bar.
- Form Fields:**
  - Name/नाम:** Annotated as 'Sibling's Name'.
  - Relation/स्कूल/साथ संबंध:** Annotated as 'Relation with student'.
  - Age/उम्र:** Annotated as 'Age of Sibling'.
  - School/स्कूल:** Annotated as 'School of Sibling'.
  - Class/कक्षा:** Annotated as 'Class of Sibling'.
  - School's Location/स्कूल का स्थान:** Annotated as 'School location of the sibling'.
  - Add Sibling:** Annotated as 'Add more siblings, if applicable'.
  - DLF Scholarship Recipient:** Annotated as 'Click on this'.
- Buttons:**
  - Previous/Next:** Annotated as 'Click previous, if required' and 'Click next, after saving details'.
  - Save:** Annotated as 'Save your details'.

## Step 23: Fill academic details of the student:

The screenshot shows the 'Academic Details' form (Step 4) with the following annotations:

- Navigation:** Step 4 is highlighted in red. Steps 1 (Personal Details), 2 (Guardians), 3 (Siblings), and 6 (Documents) are visible in the top bar.
- Form Fields:**
  - School Name/वर्तमान स्कूल नाम:** Annotated as 'Child's current school name'.
  - Address/पता:** Annotated as 'School address'.
  - Subject/Stream/विषय/स्ट्रीम:** Annotated as 'Subject/ stream of child'.
  - Board/बोर्ड:** Annotated as 'Board name of school'.
  - School Category/स्कूल श्रेणी:** Annotated as 'School category'.
  - Present Class/वर्तमान कक्षा:** Annotated as 'Child's current class'.
  - Scholarship applied for class:** Annotated as 'Scholarship applying for which class'.
  - Previous Class/पिछली कक्षा:** Annotated as 'Previous class of child'.
  - Previous Class Score/पिछली कक्षा प्रतिशत/सौजीपीए:** Annotated as 'Percentage of Previous class of the child'.
  - Adm Fees/एडमिशन फीस (वार्षिक):** Annotated as 'Admission Fees'.
  - Tuition Fees/ट्यूशन फीस (वार्षिक):** Annotated as 'School tuition fees'.
  - Misc. Fees/अन्य फीस (वार्षिक):** Annotated as 'Misc. Fees'.
  - Fee Details:** Annotated as 'Have you availed or currently availing any academic/non-academic scholarship or awards? If yes, please share'.
- Buttons:**
  - Previous/Next:** Annotated as 'Click previous, if required' and 'Click next, after saving details'.
  - Save:** Annotated as 'Save your details'.

## Step 24: Fill the bank details in page 4:

The screenshot shows a progress bar at the top with six steps: 1. Personal Details, 2. Guardians, 3. Siblings, 4. Academic, 5. Bank Account (highlighted), and 6. Documents. The main form is titled 'Bank Account Details/बैंक खाता विवरण (माता-पिता/विद्यालय)'. It contains the following fields:

- Account Holder/खाता धारक
- Account No./खाता संख्या
- Bank Name/बैंक का नाम
- IFSC Code/आईएफएससी कोड
- Branch/शाखा

Annotations and navigation elements include:

- 'Name of account holder' pointing to the Account Holder field.
- 'Account Number' pointing to the Account No. field.
- 'Bank Name' pointing to the Bank Name field.
- 'IFSC code of the bank' pointing to the IFSC Code field.
- 'Save your detail' pointing to the Save button.
- 'Click previous, if required' pointing to the Previous button.
- 'Click next, after saving details' pointing to the Next button.

## Step 25: Upload the documents mentioned below:

The screenshot shows the 'Documents Upload/दस्तावेज़ डालें' section. It lists various documents with 'Choose File' and 'No file chosen' buttons:

- Proof of residence (Aadhar Card, Driving License, Ration Card, Passport, Electoral Card)
- Student ID Card (Letter from school)
- Special Category Certificate
- Proof of Employment / Self Employment
- Marksheet - Previous Class
- Current year's fee receipt/Admission Letter
- Disability Certificate
- Family Income/BPL certificate provided by Panchayat/Pradhan/Tehsil
- HR Endorsement Form

Annotations and navigation elements include:

- 'Proof of residence' pointing to the first document row.
- 'Student's ID card' pointing to the second document row.
- 'Special category certificate' pointing to the third document row.
- 'Proof of employment' pointing to the fourth document row.
- 'Mark sheet of previous class' pointing to the fifth document row.
- 'Disability certificate' pointing to the sixth document row.
- 'Family income/BPL certificate' pointing to the seventh document row.
- 'HR Endorsement Form' pointing to the eighth document row.
- 'Click here to' pointing to the checkbox at the bottom.
- 'Click previous, if required' pointing to the Previous button.
- 'Save your details' pointing to the Save button.

At the bottom, there is a checkbox with the text: "The particulars given above are correct. I do not have any objection to the profile of my child. I hereby state that I have not applied nor applying for any other for..."